1. Approve Agenda

2. Introductions

3. Consent Items*  
   3.1. CoCB Minutes July 2018 Meeting  
   3.2. Coordinated Services Minutes  
   3.3. Directors Council Minutes  
   3.4. Housing Committee Minutes  
   3.5. Services Committee Minutes  
   3.6. Finance Committee Minutes  

4. Finance Committee  
   4.1. Update on Revenue and Grants

5. Grant Committee  
   5.1. Understanding the Basics of the HUD NOFA Process  
   5.2. 2018 CoC Grant Ranking and Allocations Review*

6. Executive Director’s Report

7. Other Business  
   7.1. Youth Plan Implementation Team – Andrea Dencklau  
   7.2. Results for July 2018 Point in Time Count – Gary Wickering

8. Public Comment/Announcements

9. Adjournment  
   Next Meeting is September 10, 2018
BOARD MEMBERS PRESENT:
Carole Bodin, Eric Burmeister, Patrick Coughlin, Phil Delafield, Angela Dethlefs-Trettin, Russ Frazier, Charles Hill, Patty Jennings, Chris Johansen, Matt McDermott, Renee Miller (by phone), Valerie Miller-Coleman, Susan Osby, Jill Padgett, Catherine Reaman-Gerdes, Brad Spielman, Doug Stodgel

BOARD MEMBERS ABSENT:
Rachel Adams, Diogenes Ayala, Miah Baum, Thomas Beil, Lt. Cynthia Donahue, Sam Fink, Susan Wright

GUESTS:
Carrie Moreno, Aimee Smith, Shelby Ridley, Gary Wickering, Karen Bougher, Lauren Johnson, Cynthia Latcham, Toby O’Berry, Jim Cain

STAFF:
Angie Arthur

CALL TO ORDER
Chair Matt McDermott called the meeting to order at 12:05 pm.

Matt welcomed new board members present: Patrick Coughlin, Charles Hill, Patty Jennings, Jill Padgett.

APPROVAL OF AGENDA
A motion was made by Eric Burmeister to approve the Agenda; seconded by Valerie Miller-Coleman. Carried.

APPROVAL OF CONSENT AGENDA
A motion was made by Russ Frazier to approve the Consent Agenda; seconded by Catherine Reaman-Gerdes. Carried.

EXECUTIVE COMMITTEE
Matt presented the officer slate for the Executive Committee, FY2018-19.
  Matt McDermott – Chair
  Valerie Miller-Coleman – Vice Chair
  Susan Osby – Vice Chair
  Angela Dethlefs-Trettin – Secretary
  Doug Stodgel – Treasurer
  Renee Miller – Executive Committee member
A motion was made by Eric Burmeister to approve the Executive Committee slate; seconded by Brad Spielman. Carried.

**Grant Committee**

Jim Cain announced the project applications were recently reviewed by the Committee. Added is a question asking if dollars remain on expired grant, how much and explain why. Jim noted other edits and updates.

A motion was made by the Grant Committee to approve applications and score sheets; seconded by Russ Frazier. Carried.

Next month’s CoCB meeting will be moved to August 20 to accommodate the grant work.

On July 16 a public / open meeting will be held at 3 pm at the River Place. Anyone submitting an application is required to be in attendance.

**Emergency Solutions Grant (ESG) Rental Assistance**

In a meeting with the City of Des Moines the need to include information, as defined by HUD in the ESG rental assistance agreement, was identified. A HUD template with the required information items was included in the rental agreement used by ESG grantees.

A motion was made by Phil Delafield to approve the verbiage of the ESG Rental Assistance Agreement; seconded by Eric Burmeister. Carried.

**Executive Director Report**

Angie said that a majority of her time is being spent on NOFA – planning and working with Grant Committee to review applications. Additionally, a Letter of Interest was submitted with PHC to Telligen for a $50,000.00 grant. Angie is taking a Leadership class training about driving change within a CoC. She also plans to attend the National Conference on Ending Homelessness at the end of the month. Angie continues to meet with individuals and groups to increase her understanding of the processes and work being done, community wide.

**OTHER**

**Update on Flooding**

Phil Delafield shared information on the recent significant amount of local rainfall. Surface overland flow coupled with power outage for 14,000 people caused a lot of sump pumps to fail. So far there have been 3 to 4 thousand calls for assistance through the Emergency Operation Center. The City is trying to hit the threshold for both individual and public assistance at the national level. Individual assistance is available from the state, limited to 200% of poverty level, leaving many middle income people without flood insurance nor the capacity to pay for their damage. The City and County are in discussion on how to assist with these gaps as well as “buyout” resources.
Susan Osby reported on the Polk County Disaster Recovery Center opened at Park Place. Most of the needs are for clothing, food, shelter, beds. Temporary shelters are being provided.

**Centralized Intake**
Shelby Ridley with Primary Health Care reviewed the recent report from ICA.

**Youth Plan Implementation Team**
Angie spoke about the work, strategies and areas of focus.

**Point in Time Count:** Noon, July 25 through Noon, July 26

**Announcements**
Eric Burmeister introduced new PCHTF Policy and Communications Coordinator, Lauren Johnson. Welcome Lauren.

**Adjourn**
With no further business to conduct, Angela Dethlefs-Trettin moved to adjourn at 1:05 pm; seconded by Valerie Miller-Coleman. Carried.

The next meeting of the Continuum of Care Board is scheduled for 12 noon to 1:30 pm, Monday, August 20, 2018 at the Polk County River Place, Room 1A.

Respectfully submitted,
Tracy Levine
Polk County Housing Trust Fund
Meeting Minutes

Attending: Jim Cain/Family Promise; Leslie Van Der Molen, Dan Zahn/Catholic Charities; Kiana Hines/New Directions Shelter; Danell Vaughan/West Des Moines Human Services; Carie Moreno/Veterans Administration; Cynthia Latcham/Anawim; Andrea Dencklau/YPII; Bernadette Beck/PHC; Tia Herbert/Home Inc.; Sierra Hansman/Beacon of Live/ Cyntia Latcham/Anawim Housing; Jan Zeleke/Central Iowa Shelter & Services-Co-Chair; Sue Wright/CoCB –Co-Chair

Guest: Kristin Walker/DHS

I. Those in attendance were welcomed; a round of introductions was completed.

II. Kristin Walker – DHS

Kristin Walker, Social Work Administrator for DHS explained structure and procedures at DHS and answered questions.

A. Structure and Procedures at DHS operate both on formal and informal bases.
   1. Scenario 1: Older Teens
      a. Can assess for abuse or neglect, or do CHINA assessment
      b. DHS does intake & assesses whether needs to go to services.
         • Try to ensure kids really need services because families lose control once they move to formal services.
      c. If youth has had DHS Involvement,
         • definitely call DHS.
         • If suspect abuse, etc. call and ask for CHINA assessment.
         • Can work with youth over 18 who have not finished high school, if youth signs agreement.
      d. Question: What do we do if DHS not responding?
         Answer: Allow 48 hours (unless it is an emergency)
         • Call caseworker’s supervisor (call front desk to find name of supervisor)
         • Supervisor will not judge caseworker (know caseworkers are overworked)
      e. Question: What are caseloads?
         Answer: Try to keep at 35 cases, but currently at 50-60 per caseworker. Not hiring replacements when someone leaves, resulting in a lot of case shuffling.
2. Scenario 2: Young Children
   a. Homelessness is not child abuse for DHS. Will not take for assessment just on the basis
      that they are homeless.
   b. Abuse, being left alone, drug use – will take for assessment on the basis of these issues.
      • Try to do shorter assessment – family friendly. Try to avoid abuse finding unless it
        is clearly there.
   c. If living in a car, will look at specifics. Question is whether basic needs are being met.
      • Knows that for PHC living in car constitutes neglect.
      • Should report to state, but recognize that there will not always be a finding of
        neglect. Will depend on what has been history of service and findings.

3. What services are offered:
   a. Resource and referral
   b. If substance abuse – assess and refer
   c. If court involved – may be requirements for counseling, housing etc.
   d. DHS offers an in-home service and assessment – applies to 95% of those who come
      through the courts.

4. Call procedures
   a. During day all calls go to statewide centralized-intake
   b. Local staff answer night calls

B. Questions from members
   1. Does she see any trends?
      a. 90% of families have substance abuse component. Most are meth or opiates and opiates
         are on the rise.

   2. What info does DHS need if calling for CHINA assessment for runaway?
      a. Name, age, circumstances, history. Has the family tried to access services? Will try to
         help those who have tried and run out of options.
      b. People (parents) must agree to allow assessment. If not, must decide whether to go to
         county attorney.

   3. What if runaway won’t give information?
      a. Call DHS during the day. Staff can try to figure out history on basis of name. Sometimes
         even if false name is suspected, they can figure out real identity on basis of other
         information.

   4. How does DHS deal with counseling assignment? Scenario: mom had trouble getting kids to
      counseling because of bus and work difficulties. Can school-based counselors be used?
a. There are school-based counseling options but they don’t work for every situation.
b. DHS may specify kind of therapist for some situations, e.g., sex abuse.
c. Try to give family a say in selection of therapist.

5. What options does DHS have on housing?
   a. 1st 20 days of assessment, DHS can talk to anyone they want. But after assessment completed, must have a release or court order to talk to doctor, therapist, etc.
   b. DHS will connect people with housing options – give information about where they can get help.
   c. DHS does provide some flex funding (mainly to help parents maintain kids) – most often that is first month rent. [that is about all DHS can provide]

6. Does DHS provide help with childcare?
   a. Her department provides block grants and Protective maintenance. Pay up to state rate.
   b. Other DHS departments provide other childcare options.

7. Scenario: In situations where kids are removed, parents may not need large housing, and may not have funds (due to loss of support for children) to pay for larger house. But they are concerned that if they downsize, they will not get kids back. What should they do? Should housers try to plan for reunification?
   a. Can be a problem. DHS tries to help, recognize that it may take a little time to get back into an appropriate space. They will monitor progress.
   b. Judges may be more difficult, and not allow time for rehousing.
   c. Parents usually have 12 months to regain children, and sometimes there is an extension or 2nd removal. If 2nd removal, time starts over.
   d. Discussion: Anawim has flexibility to move people to smaller then back to larger units. Anawim uses Section 8 standards in determining appropriate housing size.

8. What does “temporary” mean to DHS?
   a. Court ordered removal is not temporary.
   b. Example of temporary: child goes to relative to stay (without court order) – but this may still be a long stay.
   c. DHS does a lot of “safety planning”. They look for a temporary place for kids during assessment, or may have a parent leave.

C. We thanked Kristin for her very helpful information. She indicated that she was sure that DHS staff from other units would also be willing to come to talk with group.
III. Diversion – Jim
  A. Group has been working on set of recommendations related to Diversion.
  B. Outline or report was ready and plan had been to bring to August Coordinated Services meeting. But Angie has learned a lot at the National Conference on Homelessness this week, so report may be redone.

IV. Youth Homelessness Implementation – Andrea
  A. Andrea passed out copies of “Homeless Implementation Team 2018/2019 Priorities.”
  B. Conversations about how to better team, educate, etc. Would like to have DHS person on Board.

V. Youth Homeless Demo Awards – Jim
  A. Recipients of grants were announced last week. Our grant application was not funded.

VI. PHC – Bernadette
  A. PIT starts at noon today.
  B. PHC has received lots of inquiries, and has long waiting lists.
  C. Chronic list is down to the difficult cases.
  D. Family list is shorter than it was last summer.
  E. Youth waiting list is now fairly short.

Future Meeting Dates: 10:00 am, 4th Wednesday of each month August 22, September 26, October 24, November, 28, December 26
Call to Order:

Catherine called the meeting to order at 10:03 A.M.

Approval of Minutes of May 2018 meeting:

Leslie moved for approval of the minutes and Cynthia seconded the motion. The May minutes were approved.

Introductions and agency updates:

Roberta distributed flyers for Cross Ministries Back to School Giveaway 8/4 9-1:30 and announced that volunteers are needed the day of the event as well as the Thursday prior for packing the backpacks.

Julie updated the group on Opening Doors – deadline for nominations is 7/13. Some doors have already been collected and are available for artists.

She also reported that the Peer to Peer conference was the biggest to date with 319 attendees.

Margo announced volunteers are still needed for the PIT count and trainings will be 7/17 8-9 a.m. and 5-6 p.m.

Angie reported the COCB is working on the NOFA. The submission date is 9/18. An open meeting will be held next week and more information and timeline posted on the website.

Flood Issues:

Everyone was encouraged to complete the registration for their agency if it was affected and to encourage individuals whose homes were affected. There was discussion of addition methods to get word out and encourage people to participate.

Issues currently being seen due to the flooding – searches for replacement housing, further reduction in affordable housing. Cindy mentioned that about 100 people had had their vehicles towed and faced towing and storage fees to get them back. Iowa Legal Aid will be working with IMPACT on these referrals. Melissa asked who the towing company was and, upon learning it was Crow Tow, offered to contact them and see if she could work something out with them as they have been easy to work with in the past when vehicles have been towed from the shelter. A second wave of housing issues is anticipated in the next few months as people who are currently able to stay with family or friends are no longer able to do so.
2018 Goals:

Catherine re-capped the rankings. There was a tie for the top priority that the group can work on, Mapping of Services and Gaps, will be initiated by the Service Council. Tied with this goal was “Strategies for Working with Clients with High Mental Health Needs.” After discussion, it was decided that reaching out to case managers and others who work with high need population and inviting them to the September meeting would be valuable. Cynthia mentioned that Anawim and PHC had met with IHH and Broadlawns and had a valuable exchange. Catherine will reach out to Eyerly Ball and the Mobile Crisis Unit; Margo will invite CSA and Broadlawns; Melissa will invite Unity Point. NAMI, Mercy and United Health Care were also mentioned as potential invitees. The top priority of the goals for the groups to prepare a proposal to address to elevate to the COCB was to address the lack of housing for those with high barriers/hard to house. It was suggested that a “by name” list be started by case managers to both address the needs of these individuals in the short term and to gather data about the unmet needs. We have learned already that high usage does not equate with chronicity or high barriers. The group decided to compile a list of the top 10% of need for each of the subcategories and see what that told us about the unmet needs/barriers that would be most helpful to address.

PIT Count:

The count will be July 25-26. As mentioned above, additional volunteers are still needed and training will be held on the 17th.

Melissa asked if hospitals and the jail will be added. Ehren said they would not be added for this count.

Committee Reports:

Centralized Intake – conducts a survey twice per year and will be doing that the week of the PIT count.

Service Council – The September meeting will be a Self-Care Workshop

Performance Measures - working on new reporting needs

COCB – August meeting is a week later than usual – it will be August 20th.

The meeting adjourned at 11:37 AM

Minutes submitted by Cindy Rybolt
Continuum of Care Board Housing Committee and Housing Opportunity Group

July 16, 2018 @ 1:00 PM – 2:00 PM
Children’s Library, Plymouth Congregational UCC, 4126 Ingersoll

Attending: Eric, Val, Seth, Julie, Sue Sadie, Tia, Melissa, Latoya, Amanda, Cynthia, Margo, Patty, Carole, Angie, Patrick

1. Attendees introduced themselves.

2. Unity Place:
   - Melissa reported on current status of negotiations with Unity Place owners. She had a phone call with both older brother, Terrance and local brother, Daniel.
     - Terrance was firm that the apartments needed to get cleaned up and prepared for occupation.
     - Also discussed Daniel’s disrespectful interaction with potential occupants.
     - Potential occupants. Melissa reported that 22 people (11 pairs) have signed up to explore moving to Unity Point.
       - 2 moved in
       - 4 not interested after tour
       - 6 were denied after background checks
       - 4 are in process
       - 6 will tour this week and hope to move in by August 1st if they pass background check.
     - Units have now been cleaned.
     - Carpet needs to be replaced.
   - Extensive discussion ensued relative to rental costs and relationship to need to replace carpet.
     - Currently rent is set at $760 per month if move in as-is; $790 if they want new laminate flooring.
     - Amanda indicated that they are renting units in the other two buildings at $695. She added that the increase at Unity Place to $760 is their second increase for guaranteed affordable rents.
• Attendees indicated that other places rent comparable units for less. Anawim - $650 – 700 for a 2 bedroom (not supportive housing).
• Melissa noted that those who declined the Unity Place option had found nicer housing at a similar price.
• Eric indicated that the PC Housing Trust Fund has already paid for security at Unity Place. He further indicated that if owners apply, PCHTF could provide money to replace carpeting.
• However, they would not be able to raise rents if PCHTF provides those funds.
• Melissa will talk further with brothers. She will negotiate a lower rent, try to get down to about $700 with the provision of funds for flooring.
• Agreed that there would need to be a written agreement about rent.

3. **Opportunity Plan: Action Items**
   • Patrick will send the list of Permanent Supportive Housing Organizations electronically to Eric. Eric will send it our for member review.

   • Extensive discussion ensued concerning how to move people who have resided in Permanent Supportive Housing for a long time up to more independence, so units can be opened up for new clients.
   • Cynthia reported that she found out that Anawim has flexibility and can have case management follow individuals for 6-months after they leave Anawim PSH.
   - Some people have been in the program for almost 20 years. Many of them could leave, but are not required to do so under program guidelines.
   - After 3 years in PSH, clients have preference for Section 8 housing. Discussed increase in Section 8 from 30% to 40% of income.
   - Anawim is exploring various issues ranging from potentially letting those who leave PSH lease the unit in which they have been leaving, increasing cost slightly as they move on, etc.
   - Cynthia has discussed potential of an “Assisted Fail” with Shelby. This would allow people to try leaving the support system, but would have Anawim as a safety net if they failed - they could come back. Would need system-wide support for this option.

   • Agreed that Housing Committee should formulate options for opening up space in PSH and bring to CoCB. Cynthia will engage others in an email discussion of possibilities. Bring to August meeting.
4. Members are looking for more clarity on prevention and diversion.
   - Angie mentioned that a group has been meeting to discuss diversion strategies. That group will bring definitions and proposals related to diversion to the August Coordinated Services meeting.
   - There are not many prevention dollars in the community and Cross Ministries has lost funding.

5. Melissa reported on efforts by CISS to raise money for the new housing unit. She has applied to the National Housing Trust Fund. Will find out in next 2 weeks about deficiencies. She feels that CISS proposal has a lot of support compared to other applicant.

6. **Next meeting:** Next meeting will be August 20, 2018, immediately following the CoCB meeting. CoCB meeting should adjourn anytime from 1:00 to 1:30 pm. Members who do not want to attend the CoCB meeting should come about 1:00 pm. The meeting will be at River Place.
Call to Order:
Roberta Victor called the meeting to order.

Approval of Minutes:
Minutes were not available for April; to be reviewed next month.

Anawim Housing – Cynthia Latcham, Stacie O’Connor and Kris Marberry
Property Management Side:
- Manage Anawim units and units for other developers/owners
- Manage affordable housing, tax credit apartments and market rate units
- Minimum income guidelines
- $25 application fee
- Properties do accept Section 8 vouchers
- Homeless applicants are referred to by Primary Health Care (Coordinated Entry)
- Anawim holds the master lease on 250+ units

Supportive Services (for Anawim tenants) as funds are available:
- Shelter plus care housing
- Rent relief if experienced event that prevents payment of rent such as job loss, death in family, etc.
- Wellness fund - $200/families, $100 individuals – to be used to promote wellness activities such as zoom membership, summer camps, etc.
- Nutrition information programs
- Bike safety programs
- Welcome bucket – basic cleaning and start up items
- Setting up DMARC mobile food unit on properties on Hubble Ave
- Family activities
- No end date to programs – do try to assist tenant to move forward in housing options when stable

West Des Moines Human Services – Althea Holcomb
- Serving 2600 households – 7100 individuals
- Services are provided by funds raised, not city funds
- Services outside of the food pantry must be for WDM residents
- Bread program
- Food Pantry – DMARC site – point system used by families – can come as many times as needed if points remaining
- Personal pantry – shampoo, soaps, diapers, etc.
- Clothing closet that also has small household items
- Handyman program to assist seniors (age 70+) or disabled (any age) with mowing and snow removal
- Transportation program for seniors and disabled
- Rapid re-housing program – 12 households per year that are referred to by Primary Health Care (Coordinated Entry). Client finds housing throughout the metro and then WDMHS can assist with deposit, rental assistance, case management is optional
- Emergency financial assistance programs – utilities, funds to avoid eviction, etc.
- Discounted passes for WDM parks and rec (pool passes & youth sport programs)
- Garden voucher program
- Holiday assistance
- School supply distribution
- Summer lunch program

**Updates from Council Members:**
- The Iowa/Nebraska Peer-to-Peer Homelessness Symposium will be held June 13-14, 2018 at Des Moines University
- Opening Doors Event will be held November 14th, nominations are now being accepted
- Cross Ministry – Back to school giveaway will be the 1st Saturday in August

**Meeting adjourned**
**Minutes submitted by Julie Sleeper**
Participants:
Stacie O’Connor, Dan Zahn, Megan Gerber, Mika Oliver, Tia Hebert, Dwight Long, Elizabeth Spragg, Julie Sleeper, Pat Schacherer, Amanda West, Roberta Victor, Carolyn Gathright, Kelsie Pinegar, Jamie Sills, Jodie Sevier, Angie Arthur, Jodi Trimble Dirks, Jennie Kerger, Carrie Moreno, Tobi Simmons, Blake Cunningham, Morgan Steinkamp

Call to Order:
Roberta Victor called the meeting to order.

Approval of Minutes:
Minutes for May were approved subject to adding the names of the attendees.

Mapping/Gaps in Current Services
Discussion started with reviewing the different roles of the Director’s Council and the Service Providers Council: 
Director’s Council – policy focused; provides information to CoCB 
Service Providers Council – education, networking, our place in the community

During the last Director’s Council meeting, members asked the Service Providers Council to create a listing of gaps in services for clients.

• See attached list that was developed by attendees

Updates from Council Members:
• CROSS Ministries – Backpack giveaway August 4th at Polk County River Place – volunteers needed
• Salvation Army – Free ice cream on August 8th at Cowles Commons
• YMCA Supportive Housing – currently has 3 employment positions open
• YMCA Supportive Housing – for anyone who would like to volunteer or needs service hours, please contact sarah.wigen@dymymca.org
• Opening Doors event scheduled for November 14. Information on ticket sales will be forthcoming.
• Anyone wishing to decorate a door, please contact Julie Sleeper at HUD.
• Section 8 applications for Polk County will be taken on July 19-20, 2018

Meeting adjourned
Minutes submitted by Julie Sleeper
Finance Committee
Chair: Doug Stogdel
Polk County Continuum of Care Board
August 7, 2018, 8:00 AM – 9:00 AM
Polk County Housing Trust Fund, 505 5th Ave, Suite 1000, Des Moines
Attendees: Eric Burmeister, Susan Rathjen, Doug Stodgel, Brian Willem, Angie Arthur

Minutes

5 minutes Welcome/Introductions

45 minutes Review

- Financials:
  - Expenses for June 2018 reviewed. No major items to note. Reviewed combined year-end statement with information from PCHS and PCHTF.

- Revenue
  - Received $50,000 from Polk County for FY2018. Doug will reach out to the county regarding remaining FY2018 commitment.
  - Angie has submitted funding reimbursement request from October 2017 through March 2018 to the City of Des Moines for the HUD Planning Grant

- Fiscal Policies
  - Discussed current and future needs for fiscal policies.

Adjourn: 8:50 AM
# Polk County Housing Trust Fund

## Statements of Revenues and Expenses - Housing Continuum

**For the One Month Ended June 30, 2018**  
**Twelve Months Ended June 30, 2018**

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<th>Housing Continuum</th>
<th>Current Month</th>
<th>YTD Current Year</th>
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<td><strong>Revenues</strong></td>
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<td>$44,498.61</td>
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| **Expenses**                             |               |                 |
| **Staff Costs**                          |               |                 |
| Salaries                                 | 12,968.76     | 22,924.74       |
| Employee Benefits                        | 943.34        | 1,886.68        |
| Payroll Taxes                            | 698.01        | 1,431.53        |
| Retirement Plan                          | 0.00          | 0.00            |
| **Total Staff Costs**                    | 14,610.11     | 26,242.95       |

| **Office Expenses**                      |               |                 |
| Office Materials and Supplies            | 495.00        | 495.00          |
| Telephone/Internet                       | 106.24        | 113.40          |
| Filing Fees                              | 1,085.00      | 1,085.00        |
| Insurance                                | 744.00        | 744.00          |
| Equipment Replacement/Software           | 489.51        | 489.51          |
| **Total Office Expenses**                | 2,919.75      | 2,926.91        |

| **Education/Advocacy**                   |               |                 |
| Electronic                               | 11.80         | 138.38          |
| Tickets                                  | 684.83        | 684.83          |

- See Accountants' Compilation Report
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<td><strong>Net Asset Increase (Decrease)</strong></td>
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## Statements of Revenues and Expenses - Housing Continuum
### Combined PCHS/PCHTF
### Twelve Months Ended June 30, 2018

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<tr>
<td>Misc</td>
<td>$ 1,516.00</td>
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<td>City of DSM CDBG</td>
<td>$ 25,000.00</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>130,697.00</strong></td>
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</table>

| **Expenses**                               |                  |
| **Staff Costs**                            |                  |
| Salaries                                   | $ 50,576.00      |
| Employee Benefits                          | $ 1,886.68       |
| Payroll Taxes                              | $ 3,455.53       |
| Retirement Plan                            | $ 0.00           |
| **Total Staff Costs**                      | **55,918.21**    |

| **Office Expenses**                        |                  |
| Office Materials and Supplies              | $ 1,234.00       |
| Telephone/Internet                         | $ 463.40         |
| Filing Fees                                | $ 1,085.00       |
| Insurance                                  | $ 744.00         |
| Travel (Mileage Pkg)                       | $ 1,357.00       |
| PCHS Fee                                   | $ 4,524.17       |
| Rent                                       | $ 1,097.79       |
| Equipment Replacement/Software             | $ 489.51         |
| **Total Office Expenses**                  | **10,994.87**    |

| **Education/Advocacy**                     |                  |
| Electronic                                 | $ 287.38         |
| Sponsorships                               | $ 684.83         |
| Marketing                                  | $ 821.00         |
| Program                                    | **2,542.00**     |
| **Total Education/Advocacy**               | **4,335.21**     |

| **Staff and Board Development**            |                  |
| Dues/Subscriptions/Memberships             | **0.00**         |
| Continuing Education                       | **1,046.39**     |
| Meetings                                   | **0.00**         |

8/6/2018 at 1:42 PM

See Accountants' Compilation Report
<table>
<thead>
<tr>
<th>Housing Continuum</th>
<th>YTD Current Year</th>
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<tbody>
<tr>
<td>Total Board and Staff Development</td>
<td>1,046.39</td>
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<tr>
<td>Professional Fees</td>
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<tr>
<td>Misc. Professional Fees</td>
<td>10,634.25</td>
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<tr>
<td>Total Professional Fees</td>
<td>10,634.25</td>
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<td>Total Expenses</td>
<td>82,928.93</td>
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<td>Net Asset Increase (Decrease)</td>
<td>$ 47,768.07</td>
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### Sheltered Households w/Adult & Child

<table>
<thead>
<tr>
<th></th>
<th>Emergency</th>
<th>Transitional</th>
<th>Sheltered</th>
<th>Street Count</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Households</td>
<td>37</td>
<td>8</td>
<td>45</td>
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<tr>
<td>Persons (Adults and Children)</td>
<td>134</td>
<td>24</td>
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<tr>
<td>Persons (Under Age 18)</td>
<td>90</td>
<td>14</td>
<td>104</td>
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<tr>
<td>Persons (Age 18-24)</td>
<td>8</td>
<td>5</td>
<td>13</td>
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<td>13</td>
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<tr>
<td>Persons (Age 25 &amp; Over)</td>
<td>36</td>
<td>5</td>
<td>41</td>
<td>0</td>
<td>41</td>
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<tr>
<td>Null Age</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Veterans</td>
<td>0</td>
<td>0</td>
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</table>

### Sheltered Households w/o Children

<table>
<thead>
<tr>
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<th>Street Count</th>
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<tbody>
<tr>
<td>Households</td>
<td>309</td>
<td>181</td>
<td>490</td>
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<tr>
<td>Persons (Age 18-24)</td>
<td>27</td>
<td>17</td>
<td>44</td>
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<tr>
<td>Persons (Age 25 &amp; Over)</td>
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<td>164</td>
<td>446</td>
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</tr>
<tr>
<td>Veterans</td>
<td>26</td>
<td>53</td>
<td>79</td>
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</table>

### HH Only Children (<18)

<table>
<thead>
<tr>
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<th>Sheltered</th>
<th>Street Count</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Households</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Persons (Under Age 18)</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>

### Total Number of Persons

**2017 Summer PIT Totals**

<table>
<thead>
<tr>
<th></th>
<th>Sheltered</th>
<th>Street Count</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>443</td>
<td>205</td>
<td>648</td>
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### 2017 Summer PIT Totals

<table>
<thead>
<tr>
<th></th>
<th>Sheltered</th>
<th>Street Count</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disabled Adults</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adults with a Serious Mental Illness</td>
<td>46</td>
<td>33</td>
<td>79</td>
</tr>
<tr>
<td>Adults with a Substance Use Disorder</td>
<td>23</td>
<td>41</td>
<td>64</td>
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<tr>
<td>Adults with HIV/AIDS</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Fleeing Domestic Violence</td>
<td>69</td>
<td>0</td>
<td>99</td>
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**Chronically Homeless**

- Chronically Homeless Individuals: 35
- Chronically Homeless Families: 0
- Persons in Chronically Homeless Families: 0

- Chronic Homeless Individuals: 35
- Chronic Homeless Families: 0
- Persons in Chronic Homeless Families: 0

<table>
<thead>
<tr>
<th></th>
<th>Sheltered</th>
<th>Street Count</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veterans</td>
<td>26</td>
<td>53</td>
<td>79</td>
</tr>
<tr>
<td>Program Type</td>
<td>Providers Reporting Information in this Report</td>
<td>Clients</td>
<td></td>
</tr>
<tr>
<td>---------------------------------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>---------</td>
<td></td>
</tr>
<tr>
<td><strong>Emergency</strong></td>
<td>Children and Families of Iowa</td>
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<tr>
<td></td>
<td>CISS</td>
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<td></td>
<td>CISS Weather Amnesty</td>
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<td></td>
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<tr>
<td></td>
<td>Family Promise of Greater Des Moines</td>
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<tr>
<td></td>
<td>Hope Ministries - Bethel Mission</td>
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</tr>
<tr>
<td></td>
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</tr>
<tr>
<td></td>
<td>IHYC - Emergency Shelter Bed</td>
<td>9</td>
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<td>IHYC - Lighthouse Shelter Bed</td>
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<td></td>
<td>New Directions Shelter</td>
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<td><strong>Subtotal</strong></td>
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<tr>
<td><strong>Transitional and Safe Haven</strong></td>
<td>180 Degrees Grant-Per-Diem (GPD)</td>
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<td></td>
<td>Beacon of Life</td>
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<td></td>
<td>CISS GPD Veteran’s Program</td>
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<td></td>
<td>Hope Ministries – Bethel Long-Term Recovery</td>
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<td>Hope Ministries - Center for Women and Children</td>
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<tr>
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<td>Hope Ministries - Door of Faith</td>
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<tr>
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<td>IHYC - Lighthouse</td>
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<tr>
<td><strong>Subtotal</strong></td>
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<tr>
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