Housing Committee--MINUTES
Continuum of Care Board
September 18th @ 1:00 PM – 2:00 PM
Peace Conf. Room, Plymouth Congregational UCC, 4126 Ingersoll Ave
Attendees: Susan Wright, Eric, Carole, Cynthia, Amanda Murphy, Valerie, Gary, Ehren, and Mark

Agenda

5 minutes Welcome and introductions

45 minutes Discussed items:
- Add 28 E Agmt from City of DSM
  - Motion for Mark to sign made by Eric, second by Val, motion passed to move to the October board meeting for final approval.
- Reviewed Section 8 Stats
  - Mark to ask Jackie on how vouchers travel from state to state.
- Mainstream update: Eric and Mark
  - 2 private and 1 agency have toured the property/reviewed financials
- Landlords:
  - October 19th was selected and that is the one date Jeremey Hummel stated does not work. October 18th or 26th?
- Review PCHTF and CoCB to work on items from Housing Tomorrow Plan
  - What are these 1 to 3 items?
    - Tabled to October
- Discussed Tiny Homes
  - The committee is working on a one pager regarding Tiny Homes and will review in October CoCB board meeting as to the impact that a Tiny Home Village can have in a community.

10 minutes Questions and open discussion

Adjourn: 2:00 PM
Possible Outcomes from HUD Determination of Tiny Homes Project

<table>
<thead>
<tr>
<th>IF - HUD Housing Determination</th>
<th>THEN - CoC Responsibilities/Ramifications</th>
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| **Unsheltered** – Tiny Homes configuration deemed not suitable for temporary or long-term habitation. | Population would need to be included in PIT count in the unsheltered section.  
Any exit from an existing shelter project to this project type would negatively affect the System Performance Measures for Permanent Exits.  
Clients entering project would retain chronic status. |
| **Emergency Shelter** – Tiny Homes configuration considered to be mass barracks for emergency shelter of homeless. | Population would need to be included in PIT count in the sheltered section.  
Tiny Homes would count as beds and data would be required to be entered for all clients in order to count said beds toward the CoC’s HMIS bed coverage.  
Clients entering project would retain chronic status. |
| **Transitional Housing** – Tiny Homes configurations considered to be a transitional housing situation to bridge client from streets to permanent housing. | Population would need to be included in PIT count in the sheltered section.  
Tiny Homes would count as beds and data would be required to be entered for all clients in order to count said beds toward the CoC’s HMIS bed coverage.  
Clients entering project would lose chronic status while they remain in project. |
| **Permanent/Temporary Housing** – Tiny Homes configuration to be considered a permanent or temporary housing situation. | Population would **not** be included in the PIT count either in the sheltered or unsheltered section.  
Any exit from an existing shelter project to this project type would positively affect the System Performance Measures for Permanent Exits.  
Clients entering project would lose chronic status while they remain in project. |
CHAPTER 28E AGREEMENT
FOR ASSESSMENT OF FAIR HOUSING

THIS AGREEMENT is entered into on this ______ day of __________________, 2017, by and between program participants the City of West Des Moines, a political subdivision of the State of Iowa, the City of Ames, a political subdivision of the State of Iowa, the City of Des Moines, Iowa Municipal Housing Agency (DMMHA), a public housing agency organized and existing under the authority of Chapter 403B of the Code of Iowa (hereafter all collectively “Program Participants”), and collaborating entities the Des Moines Area Regional Transit Authority (DART), a regional transit district organized and existing under the authority of Chapter 28M of the Code of Iowa, the Polk County Continuum of Care Board, an Iowa non-profit organization, and the Polk County Housing Trust Fund, an Iowa non-profit organization (hereafter all collectively “Collaborating Entities”), and the City of Des Moines, Iowa, a municipal corporation (hereafter “City”).

WITNESSETH:

WHEREAS, the City of West Des Moines, the DMMHA, the City of Ames, and the City receive federal entitlement funds administered by the United States Department of Housing and Urban Development (HUD), and undertake individual consolidated planning efforts, including the upcoming 2020-2024 Consolidated Plan, outlining how said entities will respectively spend entitlement funds over a five-year timeframe; and

WHEREAS, HUD is requiring the City of West Des Moines, the DMMHA, the City of Ames, and the City to each complete an Assessment of Fair Housing (AFH), as regulated under Title 24, Part 5.154 of the Code of Federal Regulations, to inform and identify existing housing issues and to implement an Affirmatively Further Fair Housing (AFFH) strategy for their respective federal entitlement funds and consolidated planning efforts; and

WHEREAS, the City of West Des Moines, the DMMHA, the City of Ames, and the City wish to conduct one regional assessment as a “Regional Collaboration” of one or more local governments and one or more public housing agencies pursuant to the AFH Instructions issued by HUD; and

WHEREAS, DART, the Polk County Continuum of Care, and the Polk County Housing Trust Fund are all established entities in the greater Des Moines metropolitan area with an interest in and knowledge of fair housing issues, and all of said entities wish to participate in the “Regional Collaboration”; and

WHEREAS, the parties believe that the Regional Collaboration as a collective impact approach is necessary to affirmatively further fair housing efforts in the greater Des Moines metropolitan area, and that each party will benefit from the opportunity to collaborate and network with similar organizations and across sectors to advance its respective strategic goals.
and will further benefit from access to shared data and progress measurements and contribution to attaining desired outcomes; and

WHEREAS, the Program Participants and Collaborating Entities have requested and the City has agreed that the City will act as the lead agency in the Regional Collaboration, pursuant to the terms set forth in this Agreement.

NOW THEREFORE, the Program Participants, Collaborating Entities, and the City (hereafter jointly referred to as “the parties”) do hereby agree as follows:


1. Purpose – Regional Collaboration to Complete Assessment of Fair Housing (AFH). Pursuant to Chapter 28E of the 2017 Code of Iowa, the parties do hereby agree that the sole purpose of this Agreement is to facilitate a Regional Collaboration with the City, Program Participants, and the Collaborating Entities for completion of the Assessment of Fair Housing (AFH), covering the Des Moines-West Des Moines and Ames Core Based Statistical Areas as defined by the U.S. Department of Commerce, to identify housing issues on a regional basis (herein “Project”). The AFH completed pursuant to this Agreement shall be submitted to HUD on behalf of the City, the City of West Des Moines, the DMMHA, and the City of Ames in accordance with the HUD statutory requirement to develop and implement an Affirmatively Furthering Fair Housing (AFFH) strategy for the receipt and use of entitlement funds and consolidated planning efforts. The AFH also will be available for use by the City, the City of West Des Moines, the DMMHA, and the City of Ames to each individually prepare their respective 2020-2024 Consolidated Plans or Agency Plan as required by HUD, to each best structure their local federally-funded programs, and for use by all parties for other planning, housing, fair housing, and related efforts.

2. Effective Date and Duration. Pursuant to Section 28E.5 of the Code of Iowa, the parties agree that this Agreement shall be effective upon its approval and execution by both parties and its recording with the Secretary of State; and that the duration of this Agreement shall be for a period of two (2) years.

3. Designated Administrator. The parties hereby agree that Phil Delafield, City Community Development Director, shall be designated as the administrator of this Agreement as provided by Section 28E.6 of the Code of Iowa.

4. No Entity. No separate entity is hereby created.

5. Individual Ownership and Responsibility. Except as otherwise explicitly provided herein, each party shall at all times hold and own its respective properties. Each party shall be solely authorized to supervise, direct, and manage its own activities and the activities of its respective employees and agents hereunder.

6. Funding. Unless otherwise set forth herein, each party shall be solely responsible for its own costs and expenses that are directly and indirectly related to the Project. Other than its own costs within its jurisdiction and as identified herein, the City is not and shall not
be obligated or required to pay, cover, forward or advance any costs related to or incurred pursuant to this Agreement. The City is not obligated to make payment for costs and expenses billed to the City on behalf of a Program Participant or Collaborating Entity without first requesting and obtaining reimbursement and/or a check for such payment from the applicable Program Participant or Collaborating Entity.

7. **Administration.** Unless otherwise set forth herein, the City shall be solely responsible for all administrative functions related to this Agreement and the Project.

8. **Liability; Indemnification.** The Program Participants and Collaborating Entities agree to provide and to take full responsibility and liability for any and all current and future obligations, services, and funding related to or arising out of the Project that are not specifically delegated to the City by this Agreement. The City shall not be liable or responsible for such obligations, services and/or funding To the fullest extent permitted by law, the Collaborating Entities hereby agree to indemnify, defend, pay on behalf of, and hold harmless the City and its elected and appointed officials, agents, employees and volunteers, and others working on behalf of the City, against any and all claims, demands, suits, damages or losses, together with any and all outlay and expense connected therewith including, but not limited to, attorneys’ fees and court costs that may be asserted or claimed against, recovered from or suffered by the Program Participants or Collaborating Entities individually or collectively by reason of any injury or loss including, but not limited to, personal injury, including bodily injury or death, property damage, including loss of use thereof, and economic damages that arise out of or are in any way connected to this Agreement, unless such claim, damage or loss is due to the gross negligence, recklessness, or intentional acts of the City. The Program Participants and Collaborating Entities’ agreements and obligations as set forth in this Paragraph are applicable for the duration of and following expiration or termination of this Agreement, regardless of the manner of termination, and notwithstanding other provisions of this Agreement.

**Article II – Agreement Scope, Administration, and Funding**

9. **Applicable Goals and Regulations.** A. The parties agree that the goals of this Agreement are to collaborate to assess, on a regional basis, the elements and factors that cause, increase, contribute to, maintain, or perpetuate segregation, racially or ethnically concentrated areas of poverty, significant disparities in access to opportunity, and disproportionate housing needs; to prepare and submit to HUD the AFH Project on behalf of the City, the City of West Des Moines, the DMMHA, and the City of Ames; and to utilize the Project for development of an Affirmatively Furthering Fair Housing (AFFH) strategy to be implemented by the City, the City of West Des Moines, the DMMHA, and the City of Ames in their respective use of federal funds, and any other Collaborating Entity as it may deem appropriate or necessary.

B. Unless otherwise stated herein, the parties shall undertake the Project in accordance with Title 24, Code of Federal Regulations, Part 5.154, and for the DMMHA, in accordance with the requirements of 24 CFR 5.150-5.180, 24 CFR 903.7(o), and 903.15(d), as applicable, or comparable replacement regulations of HUD; the Assessment of Fair Housing Tool and Assessment Tool Instructions issued by HUD in the form attached hereto; other applicable HUD guidance; and any other federal, State or local laws or regulations deemed applicable by the parties in undertaking their obligations set forth herein and/or the City in its
administration of the Project. No party hereto shall be liable for failing or electing to evaluate any laws or regulations beyond the foregoing in administering the Project. In the event of conflict in interpretation of the laws, regulations, and guidance relied upon for the Project, the Program Participants and Collaborating Parties may provide input regarding such conflict, but the final interpretation made by the City, reasonably taking into consideration such input, shall prevail.

10. **Project Timeline.** The Project shall be completed by March 31, 2019. Deadlines for specific obligations are set forth herein below.

11. **Roles and Responsibilities.** A. Program Participants and City will each be responsible for specific roles related to the completion of the AFH, as set forth in Exhibit A hereto. Program Participants and the City will be accountable for any applicable analysis and any applicable joint goals and priorities to be included in the submitted AFH. Program Participants and the City will also be accountable for their individual analysis, goals, and priorities to be included in the submitted AFH.

   B. The Program Participants and Collaborating Entities, each at its own cost and at no cost to the City other than the City’s data collection obligation within its jurisdiction, shall provide all necessary data needed for the Project to the City in a timely manner, and no later than March 31, 2018. All data provided shall be in electronic format or in a format as otherwise required by the City, and in a manner that is compliant with applicable federal laws, regulations, and HUD guidance, and such that the data can be reasonably uploaded and/or extracted and included by the City into the AFH plan. The City may request any or all Program Participants and Collaborating Entities to provide additional information related to the Project and/or to explain, clarify, or correct the data provided, in which event the additional information and/or explanation/clarification/correction shall be provided no later than thirty (30) calendar days following request thereof. In addition, the data that is specifically expected to be provided by the parties for use in the Project is as shown on Exhibit A hereto.

12. **Meetings.** A. The City of West Des Moines, the DMMHA, the City of Ames, and the City, each at its own cost and at no cost to the City other than the City’s meeting obligation within its jurisdiction, are each required to conduct and provide information regarding public meetings to obtain public comment and input on housing issues for use in the Project, in accordance with this Section and no later than December 31, 2018. For purposes of this Section, the City is included as a “Program Participant.”

   B. Appropriate representatives of each Program Participant shall coordinate, provide notice of, attend, and conduct public meetings in compliance with applicable federal laws, regulations, and HUD guidance in order to obtain public input and comment regarding housing issues in their respective jurisdictions/memberships. All Program Participants shall comply with the community participation requirements set forth in the AFFH Rules codified at 24 CFR Section 5.158. In addition, Program Participants that are local governments shall comply with the community participation, consultation, and coordination requirements set forth in 24 CFR Part 91, and Program Participant(s) that are public housing agencies shall comply with the community participation, consultation, and coordination requirements set forth in 24 CFR Part 903 (i.e. 24 CFR 903.13, 903.15, 903.17, and 903.19).

   C. Each Program Participant shall prepare/compile written comments, notes, data, and any other information required by federal law, regulation, and HUD guidance, following each
public meeting and shall provide said written information to the City within thirty (30) calendar days following the community participation period. All meeting information provided shall be in electronic format or in a format as otherwise required by the City, and in a manner that is compliant with applicable federal laws, regulations and guidance, and such that the data can be reasonably uploaded and/or extracted and included by the City into the AFH. The City may request any or all of the applicable parties to provide additional information related to the public meeting(s) and/or the community participation process and/or to explain, clarify, or correct the information provided, in which event the additional information and/or explanation/clarification/correction shall be provided no later than thirty (30) calendar days following request thereof.

13. Other Administration. The City, at the City's own cost, shall undertake the following additional administration of the Project:

A. Facilitate meetings of the parties hereto. The City shall coordinate, attend, and conduct meetings of all parties to discuss the Project and the information to be included in the AFH. Said meetings shall not be regularly scheduled but shall be called as deemed necessary by the City and/or by the City and one or more additional party(ies) hereto. Said meetings shall not constitute public meetings but rather shall be held as informal gatherings of representatives of the parties. All parties are requested to send attendees to each scheduled meeting.

B. Draft AFH documents. The City shall compile the data, public meeting information, and all other relevant information provided by the parties, and shall draft the AFH with the input and review of the Program Participants and Collaborating Entities.

C. Submit final AFH plan to HUD. The City shall submit to HUD the final version of the AFH plan prepared pursuant to this Agreement. Said plan shall be submitted by the City on behalf of the “Regional Collaboration” of the City, the City of West Des Moines, the DMMHA, and the City of Ames, in compliance with applicable federal regulations and via HUD’s User Interface and no later than March 31, 2019. The Collaborating Parties shall work with the City to provide any information required to complete said submittal at the time of submission.

14. Review of AFH Plan: Final Draft. A. The Program Participants and Collaborating Entities, each at its own cost and at no cost to the City, shall have the right and obligation to review the initial draft(s) and final draft(s) of the AFH prior to its submission by the City to HUD. Within thirty (30) calendar days of receipt of initial draft(s), or within a shorter timeframe determined by the City if needed for final draft(s), each Program Participant and Collaborating Entity shall provide written comment to the City approving of the applicable draft or proposing revisions, clarifications, corrections, or additional information for the applicable draft. The City shall make a reasonable effort to reflect any proposed revisions, clarifications, corrections or additional information in the subsequent version of the document.

B. In the event that any issues remain unresolved in the final draft(s) of the AFH Plan to be submitted to HUD, in regard to such unresolved issues: (1) each Program Participant shall have the right to require revision(s) to information pertaining to its respective jurisdiction/membership, insofar as said revision(s) are compliant with the applicable federal laws, regulations and HUD guidance, and do not undermine and/or are not inconsistent with the remainder of the AFH; and (2) the City shall have the right to determine the final version of all information pertaining to the City’s jurisdiction and all other general information in the AFH,
insofar as said information is compliant with applicable federal laws, regulations and HUD guidance, and does not undermine and/or is not inconsistent with the remainder of the AFH.

**Article V – General Provisions**

15. **Publicity.** Each party to this Agreement shall acknowledge all other parties in all public releases of information directly related to this Agreement and the “Regional Collaboration” created hereunder. Notwithstanding the foregoing, no party shall use the name of any other party to this Agreement, or staff name(s) of any other party, in any publicity or advertisement with respect to any matter other than this Agreement and the “Regional Collaboration” without the prior written approval of an authorized representative of the applicable party.

16. **Open Records.** The parties to this Agreement acknowledge that any and all of the information provided, created and/or compiled for the Project, including but not limited to draft(s) of the AFH, data collection, meeting information, and similar documentation, may be public records subject to the open records requirements of Iowa Code Chapter 22 or as otherwise required by law. In the event of conflict, the City’s interpretations of Iowa Code Chapter 22 shall prevail.

17. **Intellectual Property/Copyright.** Intellectual property resulting from this Agreement and the Project and created jointly by the parties will be owned jointly and exclusively by the Program Participants and the City upon completion or termination of this Agreement. Copyrightable materials created jointly by the parties in the performance of the Project under this Agreement shall vest jointly in the Program Participants and the City upon completion of termination of this Agreement.

18. **Notices.** All notices or other documents which the parties are authorized or required to give one another pursuant to this Agreement shall be in writing and may be personally delivered, sent by email, or sent by ordinary mail to the addresses hereafter provided. Mailed notices and other documents shall be deemed to be received by the party to whom directed when they are postmarked. Such notices and documents shall be delivered, mailed, or emailed to the following persons at the addresses listed:

**Notices to City:**
Lisa Crabbs  
Community Development Department  
City of Des Moines  
602 Robert D. Ray Drive  
Des Moines, Iowa  50309  
Email: lmcrabbs@dmgov.org

**Notices to Program Participants:**
City of West Des Moines:  
Christine Gordon  
DMMHA:  
Jackie Lloyd
19. **Declaration of Default and Notice.** In the event that any party determines that any other party has defaulted in the performance of its obligations hereunder, the aggrieved party may declare that default has occurred and give notice thereof to the defaulting party. Notice of default shall be given in writing, shall specify the nature of the default and the provision of the Agreement involved, and shall specify what action is required of the defaulting party to correct the default. The defaulting party shall have thirty (30) calendar days from the date of its receipt of the notice of default to correct the default. If at the end of said thirty (30) calendar-day period the default has not, in the opinion of the aggrieved party, been corrected, the aggrieved party may terminate its interest in the Agreement, or the City may terminate the Agreement in its entirety, as provided in Section 20 of this Agreement; provided, however, that the Collaborating Entities’ obligations and to defend, hold harmless and indemnify the City as set forth in this Agreement, shall survive any termination of this Agreement.

20. **Termination.**
A. Any party may terminate this Agreement for default by the other party by giving written notice of termination, following notice and right to cure as set forth in Section 19 above.
B. If the parties hereto abide by this Agreement but the City is unable to complete the Project for reasons beyond its control, and/or if approval and/or funding for the Project is revoked, withheld or withdrawn for any reason, and/or if HUD no longer requires the Project as documented in writing, then any of the Collaborating Entities may terminate its interest in this Agreement or the City may terminate this Agreement in its entirety by providing written notice to the other parties.
C. In any such event as set forth above, termination shall be effective on the thirtieth (30th) calendar day following the giving of notice.

D. The parties agree that upon such termination, this Agreement and all obligations of the City hereunder will terminate and cease. The parties further agree that the City will not be held liable for said inability or failure to complete the Project, and that the Collaborating Entities will indemnify and hold harmless the City pursuant to Section 8 above for any claims or damages incurred by the Collaborating Entities or any one of them or by any third party as a result of the termination of this Agreement and/or of the incomplete project, and the Collaborating Entities will be solely responsible for resolving any such claims at no expense to the City.

E. Any Program Participant that withdraws from this Agreement, or the City if it withdraws from this Agreement, shall promptly notify HUD of its withdrawal as required pursuant to AFFH Rule 5.156(c) and as discussed in Section 3.34 of the AFH Guidebook.

21. Interpretation. If any section, provision or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision or part thereof not found to be invalid or unconstitutional.

22. Entire Agreement. This Agreement represents the entire agreement between the parties related to the Project. Any subsequent change or modification to the terms of this Agreement shall be in the form of a duly approved and executed amendment to this Agreement signed by all parties hereto. The City Council and/or any and all governing bodies of the Collaborating Entities may designate the right to approve and execute minor amendments to this Agreement to respective specified staff members.

23. Governing Law, Attorney Fees and Court Costs. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Iowa.

24. Co-Partnership Disclaimer. It is mutually understood that nothing in this Agreement is intended or shall be construed as in any way creating or establishing a partnership between the parties hereto, or as constituting either party as an agent or representative of the other for any purpose or in any manner, other than as specified herein.
Signed on this ______ day of ______________________, 20____.

CITY OF DES MOINES, IOWA

ATTEST:

_________________________  ____________________________
Diane Rauh, City Clerk          T.M. Franklin Cownie, Mayor

APPROVED AS TO FORM:

_________________________
Glenna K. Frank
Assistant City Attorney

STATE OF IOWA )
) ss:
COUNTY OF POLK )

On this ___ day of ______________________, 2017, before me, the undersigned, a Notary Public in the State of Iowa, personally appeared T.M. FRANKLIN COWNIE and DIANE RAUH, to me personally known, and who, being by me duly sworn did state that they are the Mayor and City Clerk, respectively, of City of Des Moines, Iowa, a municipal corporation; that the seal affixed to the foregoing instrument is the corporate seal of the corporation; that the instrument was signed on behalf of City of Des Moines, Iowa, by authority of its City Council, as contained in the Resolution adopted by City Council under Roll Call No. 17-________ of City Council on the _____ day of ______________________, 2017, and that T.M. FRANKLIN COWNIE and DIANE RAUH acknowledged the execution of the instrument to be the voluntary act and deed of City of Des Moines, Iowa, by it and by them voluntarily executed.

_________________________
Notary Public in the State of Iowa
Signed on this _____ day of _______________________, 20_____.

CITY OF WEST DES MOINES, IOWA

By: ______________________________
    Mayor

ATTEST:

By: ______________________________
    City Clerk

STATE OF IOWA )
    )SS
COUNTY OF__________ )

On this _____ day of _______________________, 2017, before a Notary Public in and for the City, personally appeared __________________________ and __________________________, to me personally known, who being duly sworn, did say that they are the Mayor and City Clerk, respectively of the City of West Des Moines, Iowa, a Municipality, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said Municipality, and that said instrument was signed and sealed on behalf of said Municipality by authority and resolution of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said Municipality by it voluntarily executed.

______________________________
Notary Public in and for the State of Iowa
Signed on this ______ day of ______________________, 20____.

CITY OF DES MOINES, IOWA
MUNICIPAL HOUSING AGENCY

ATTEST:

_________________________  ________________________________
Diane Rauh, City Clerk    T.M. Franklin Cownie, Mayor

APPROVED AS TO FORM:

_________________________
Glenna K. Frank
Assistant City Attorney

STATE OF IOWA )
 ) ss:
COUNTY OF POLK )

On this ___ day of ______________________, 2017, before me, the undersigned, a Notary Public in the State of Iowa, personally appeared T.M. FRANKLIN COWNIE and DIANE RAUH, to me personally known, and who, being by me duly sworn did state that they are the Mayor and City Clerk, respectively, of City of Des Moines, Iowa, a municipal corporation; the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation and passed under Roll Call Number __________ of the Governing Board of the City of Des Moines, Municipal Housing Agency on the _____ day of ______________________, 2017, and that T.M. FRANKLIN COWNIE and DIANE RAUH acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

________________________________
Notary Public in the State of Iowa
Signed on this ______ day of ____________________, 20____.

CITY OF AMES, IOWA

By: ____________________________
    Mayor

ATTEST:

By: ____________________________
    City Clerk

STATE OF IOWA       )
                    )SS
COUNTY OF___________ )

On this ______ day of ____________________, 2017, before a Notary Public in and for the City, personally appeared ____________________ and ____________________, to me personally known, who being duly sworn, did say that they are the Mayor and City Clerk, respectively of the City of Ames, Iowa, a Municipality, created and existing under the laws of the State of Iowa, and that the seal affixed to the foregoing instrument is the seal of said Municipality, and that said instrument was signed and sealed on behalf of said Municipality by authority and resolution of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said Municipality by it voluntarily executed.

______________________________
Notary Public in and for the State of Iowa
Signed on this _____ day of __________________________, 20____.

DART Signature Page Here
Signed on this ______ day of ______________________, 20____.

Polk County Continuum of Care Board Signature Page Here
Signed on this _____ day of ______________________, 20____.

Polk County Housing Trust Fund Signature Page Here