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## 2017 CoC NOFA Questions/Answers

**Question:** In what format would you like my application? The reason I ask is that the TH portion for the Lighthouse Program is a renewal application but the RRH piece is new funding. In my opinion this is a renewal application that is larger than the prior year (voluntary reallocation with an increased funding request). Please let me know how to proceed and I will complete the appropriate application for this upcoming grant cycle.

- **Answer:** What is being described in your questions is an expansion of an existing program. On page 5 of the CoC Renewal Project Application Detailed Instructions HUD States: “Because expansion grants can only expand projects for which they share a component, applicants may not apply for expansion grants to create a Joint TH and PH-RRH component project. This means, for example, that an applicant that has an existing TH project may not apply for PH-RRH funds to expand the TH project.”
- According to HUD, if an existing TH program that is going to apply for a Joint TH and RRH program must voluntarily reallocate the funds for their existing TH program and submit a new application for the Joint TH and RRH program.

**Question:** Can you verify the section on APR that gives our null quality data? I believe the Application Scoring Sheet you gave us said APR Q7.

- **Answer:** Under the new APR the data found is from Q6 not Q7. If you have anything other than zeros in the Missing Data Column please contact Ehren with ICA to review.

**Question:** What does acronym for EHCY policy stand for?

- **Answer:** Education of Homeless Children and Youth

**Question:** Code of conduct: Are individual agencies supposed to submit them? We always give the City our conflict of interest forms?

- **Answer:** According to the 2017 “e-snaps Instructional Guides” for new and renewal projects, the SF424, Code of Conduct, Drug Free Workplace, form 2880 disclosure form, and the SF-LLL – Lobbying form have to be completed by the project applicant this year and not the CoC Applicant (City of Des Moines) as in past years. Carolyn Gathright has sent a question up to the AAQ to confirm this is a correct interpretation and is awaiting a response. These forms and documents DO NOT have to be submitted with your PCCoC project application. Instead, you will complete them when you complete your HUD project application in e-snaps.





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Per HUD, Codes of Conduct must:

1. Be written covered by a letter on company letterhead that provides the name and title of the responsible official, mailing address, business telephone number and email address;
  2. Prohibit real and apparent conflicts of interest that may arise among officers, employees or agents, or any member of his or her immediate family, his or her partner or an organization that employs any of the indicated parties;
  3. If applicable, the standards must also cover organizational conflicts of interest;
  4. Prohibit the solicitation and acceptance by employees, of gifts or gratuities in excess of minimum value; and
  5. Provide for administrative and disciplinary actions to be applied for violations of such standards.
- The FY 2017 Renewal Project Application e-snaps Instructional Guide and the FY 2017 New Project Application e-snaps Instructional Guide can be found at:  
<https://www.hudexchange.info/programs/e-snaps/guides/coc-program-competition-resources/#coc-program-competition--project-applicants>

**Question:** What is the Exit to Permanent Housing Goal?

- **Answer:** The Performance Committee recommendation is based off of reported numbers from FY16 to HUD:
  - Program type--Street outreach: 22%
    - **Baseline Goal: 5% increase (this would be an increase of 1.1% to 23.1%)**
    - **Stretch Goal: 10% increase**
  - Program type--ES, TH, PH, and RRH: 37%
    - **Baseline Goal: 5% increase**
    - **Stretch Goal: 10% increase**
  - Percent of successful exits and housing retention for PH: 92%
    - **Maintain or increase from the reported HUD FY16 reported measure (this is very high and we want this number to stay at or increase but not set an amount)**
- The goal will be reviewed in the August 9<sup>th</sup>, 2017 Director's Council for comment followed by final adoption in the August 21<sup>st</sup>, 2017 CoCB Board meeting.

**Question:** In our grant, we are proposing to provide 7-2 bdrm units and 7-3 bdrm units using a progressive rent structure. The actual cost of this (using the HUD budget form) will be \$163,044. However, we know that with the progressive rent structure we will only need \$105,299. Which budget would you like us to submit?





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- **Answer:** There was an error in the adjusted budget you sent in with your question. For an additional \$409 in your budget, you can have a unit configuration of 2-1bdrm, 5-2bdrm and 5-3bdrm for a total budget of \$105,708. The updated table will be sent directly to the applicant that submitted the question.

