Participants:
Bill Swanson, Keshia Meissner, Melissa O’Neil, Carolyn Gathright, Jim Cain, Kiana Hines, Tim Shanahan, Leon Negan, Julie Sleeper, Kate Polush, Mark Phillips, Margo Miller-Ramirez, Cindy Rybolt, Kim Neal, Althea Holcomb, Carole Bodin

Call to Order:
Kate called the meeting to order at 10:07 A.M. Introductions with a bit of information about one’s agency followed.

Amendment and Approval of Minutes of March 2017 meeting:
Melissa asked that the portion of the March minutes concerning CISS losing funding be stricken. The funding was de-obligated, not lost. Leon moved for approval of the minutes and Althea seconded the motion. The March minutes were approved as amended.

PCHC Directors’ Council Function:
Mark provided a tour of the Polkcares.org website which contains the calendar of all COCB and committee meetings, agendas and minutes. Kate lead a discussion of the Directors’ Council/Provider Advisory Council is functioning and ideas for better fulfilling its role. The issue of the monthly meeting sometimes being a few days before and some months being a few days after the COCB meeting prompted discussion of changing the meeting time of the Directors’ Council. One proposal was to change the time to the 4th Wednesday either immediately preceding or following the Coordinated Services meeting, since there is a fair amount of overlap in the attendees and perhaps some repetition of information would be avoided. Althea noted the current meeting time could be viewed as giving us 3-4 weeks to provide feedback to the COCB if we were looking ahead to the following month’s COCB meeting topics and not the current month. Notice of the possible change in meeting time will be sent out soon to give the membership notice that it will be on the agenda for the May meeting. (Notice was sent on April 17th)

NOFA:
Mark reported that the timeline for the application process has been moved up by about a month because it is believed that the NOFA will come out in May instead of June, as anticipated. Therefore, the Grant Committee will be adopting priorities at their April 28 meeting to recommend to the COCB for adoption at the May 8th meeting. Kate mentioned that one of the roles of the Provider Advisory Committee is to provide feedback about these priorities. Mark said that people can make comments at the COCB meeting. Cindy mentioned that the By-Laws do provide for a mechanism for special meetings to be called if the group wants to meet to discuss them and provide feedback as a committee. Discussion of timing for the recommendations to be part of the Board packet determined that a special meeting, if held, will need to be held on either May 1st or 2nd. (Notice about this was sent to the membership on April 17th.)
Housing:
Mark reported that 70 people attended the Affordable Housing Week Landlord Forum on April 4th.

Coordinated Services:
Centralized Intake Policies and Procedures are being reviewed and a final version is expected to be considered for adoption by the COCB at its June meeting.

Performance Measures:
The committee is looking at causes of homelessness to develop preventative measures rather than reactive.

Emerging Issues and Trends:
Jim provided a handout from a webinar concerning the potential effects of federal budget issues on many agencies that provide services to low-income people, including HOME, LIHEAP, etc.

Mark announced the United Way’s OpporUNITY Summit on Affordable Housing, focusing on persons with less than 30% of median income. It will be 3-5 pm on April 25th at the Botanical Center.

Mark reported that the Mainstream needs assessment was approved by the COCB and has been started. It will hopefully be completed within 45 days. The next step will hopefully be an RFP for affordable housing there.

Other:
Julie announced the agenda for the Peer to Peer Symposium June 6-7 in Omaha is anticipated to be released on May 5th. Some sessions will have limited capacity so early registration is suggested.

Iowa Homeless Youth Center will be having a fund-raiser Golf Classic on June 22nd. $90 per person until May 1st. There will be homeless education items at each hole.

CISS is having a golf fundraiser as well. It is on June 23rd.

IHYC is working with Crawford Hall, a homeless shelter in Boone that is closing in June. The shelter in Marshalltown is also closing.

The meeting adjourned at 11:20 AM

Minutes submitted by Cindy Rybolt